### Proposals are to include the following:

- Permits, surveys, site plans and all required inspections in accordance with governing jurisdiction.
- Demolition, removal/ haul off and proper disposal of mobile home to be replaced.
- Abandonment of current septic if tank is to be replaced. Replacement of septic, drain field & well and all permits required (Proposal shall include this cost as an alternate price)
- Mobile home purchase, delivery & installation/set up.
- Steps & Skirting
- All HVAC (15 seer ), Electrical and Plumbing to be functional.
- Contractor will manage site from start to Certificate of Occupancy.
- A one year warranty will be provided on the installation & workmanship of Home, Electrical, Plumbing, HVAC and all other manufacture guarantees will be submitted to homeowner at completion.
- Mobile Homes will be replaced with like amounts of Bedrooms. Only with approval of the Housing Director will there be in an increase of bedrooms, should there be overcrowding.

### All mobile Home replacements will meet the Standards below:

#### MOBILE/MANUFACTURED HOME CONSTRUCTION STANDARDS

The U.S. Department of Housing and Urban Development (HUD) began to regulate the construction of mobile/manufactured homes in 1976 pursuant to the provisions of the National Manufactured Housing Construction and Safety Standards Act of 1974. In accordance with this law, HUD promulgated the Manufactured Housing Construction and Safety Standards in 1976; Title 24 Code of Federal Regulations (CFR), Part 3280. Section 320.823, Florida Statutes (F.S.), provides that any mobile/ manufactured home sold in Florida must conform to these standards. Copies of these standards may be ordered from:

Institute for Building Technology and Safety (IBTS) 505 Huntmar Park Drive, Suite 210 Herndon, Virginia 22070 Telephone: (703) 481-2000

Copies of the standards may also be obtained from the HUD's Manufactured Housing Program website on the Internet at the following address:

http://www.hud.gov/offices/hsg/ramh/mhs/mhshome.cfm/

In 1994, HUD amended the Manufactured Housing Construction and Safety Standards to provide for greater protection for mobile/manufactured homes from wind damage. During the severe hurricane

seasons of 2004 and 2005, no mobile/manufactured home that was built after these new standards went into effect sustained any significant structural damage from the storms.

### Regulation of Mobile/Manufactured Home Construction

HUD established a framework for regulating mobile/manufactured home construction in administrative rules they promulgated for this purpose. These regulations are contained in 24 CFR, Part 3282. These regulations established the responsibilities of mobile/manufactured home manufacturers, states and other organizations in ensuring that mobile/manufactured homes are built to be as safe as possible.

### Requirement for a Design Approval Primary Inspection Agency (DAPIA)

In order to ensure that mobile/manufactured home manufacturers construct homes that are in compliance with HUD's Manufactured Housing Construction and Safety Standards, they must employ a Design Approval Primary Inspection Agency (DAPIA) pursuant to 24 CFR, Section 3282.203. These are essentially engineering firms that must certify that the designs of mobile/manufactured homes are consistent with the standards. These are the firms that perform this function.

### FLORIDA TYPE: IPIA

### **Chuck Smith**

Program Manager
Bureau of MH/RV Construction
Division of Motor Vehicles
2900 Apalachee Parkway, Room A129
Tallahassee, FL 32399-0640

PH: (850) 617-2808 FAX: (850) 617-5195

### HWC TYPE: IPIA/DAPIA

### John Gustafson

Vice President, IPIA Director Director of HUD Inspection Services Hilborn, Werner, Carter and Associates, Inc. (HWC) 1627 South Myrtle Avenue Clearwater, FL 33756-1131 PH: (727) 584-8151 FAX: (727) 587-0447

DAPIA Designee:

Richard S. Nolan, DAPIA Director

PH: (727) 584-8151 FAX: (727) 585-2392

# FLORIDA LICENSED MOBILE/MANUFACTURED HOME MANUFACTURERS

FLORIDA MANUFACTURERS Homes of Merit, Inc.

License No. MH 1000563 1823 Southeast State Road 100 Lake City, Florida 32025 Telephone: (386) 755-3072 http://www.homesofmerit.net/

Townhomes, Inc. License No. MH 1000610 133 Southeast Newell Drive P.O. Box 1059 Lake City, Florida 32056 Telephone: (386) 719-5598

Palm Harbor Homes, Inc. License No. MH 1000579 605 South Frontage Road Plant City, Florida 33566 Telephone: (800) 729-4363 http://www.palmharbor.net/

Jacobsen Manufacturing, Inc. License No. MH 1000583 600 Packard Court P.O. Box 368 Safety Harbor, Florida 34695 Telephone: (727) 726-1138

http://www.macraesbluebook.com/search/company.cfm?company=422609

Nobility Homes, Inc. License No. MH 001066 3741 Southwest 7th Street Telephone: (386) 755-3072 Ocala, Florida 34478 Telephone: (352) 732-6110 http://www.nobilityhomes.com/

Homette - Skyline License No. MH 1000599 1230 Southwest 10th Street P.O. Box 2648 Ocala, Florida 34478 Telephone: (352) 629-7571

Chariot Eagle, Inc. License No. MH 1000620 931 Northwest 37th Avenue Ocala, Florida 34475 Telephone: (352) 629-7007 http://www.charioteagle.com/

### Requirement for a Production Inspection and Primary Inspection Agency (IPIA)

In addition, manufacturers are held accountable for building homes that are compliant with HUD's standards by agents of HUD which are referred to as Production Inspection and Primary Inspection Agencies (IPIA) pursuant to 24 CFR, Section 3282.351. The Bureau of Mobile Home and Recreational Vehicle Construction (BMHRVC) is such an agent. The IPIA is responsible for certifying manufacturing plants before they can begin operations and for routinely inspecting manufacturing in the plants to ensure that they are in compliance with the Manufactured Housing Construction and Safety Standards. There are 10 states in which a state agency acts as the IPIA. In the other states where mobile/manufactured home manufacturing occurs, the IPIA is a private company. There are five such companies.

### Mobile/Manufactured Home Labels

**HUD Label Display:** Every mobile/manufactured home must receive a HUD label certifying that it was built in accordance with the Federal Manufactured Housing Construction and Safety Standards. Pursuant to 24 CFR, Section 3280.11, the label shall be approximately 2 inches by 4 inches in size and shall be permanently attached to the home by means of 4 blind rivets, drive screws, or other means that render it difficult to remove without defacing it. It shall be etched on 0.32 inches thick aluminum plate. The label number shall be etched or stamped with a 3 letter designation which identifies the Production Inspection and Primary Inspection Agency (IPIA) for the state in which the home is manufactured. Each label shall also be marked with a 6 digit number which the label supplier will furnish. The label shall be located at the tail—light end of each transportable section of the home approximately one foot up from the floor and one foot in from the road side.

### The Mobile Home will be installed in accordance with the following:

### **Installation of Mobile/Manufactured Homes**

Section 320.8249, Florida Statutes (F.S.), requires that anyone who will install a mobile/manufactured home must be licensed by the Manufactured Housing Section, Division of Motorist Services, Department of Highway Safety and Motor Vehicles. All mobile/manufactured homes installed in Florida must be installed by a licensed mobile/manufactured home installer. This law also requires that licensed installers must put an installation decal on every home they install certifying that the home was installed in accordance with state regulations. The decal includes a label number, the installer's name and license number, order number, and the date the home was installed.

### Florida Mobile/Manufactured Home Installation Decal

## STATE OF FLORIDA INSTALLATION CERTIFICATION LABEL

LABEL #

DATE OF INSTALLATION

NAME

LICENSE # ORDER #
CERTIFIES THAT THE INSTALLATION OF THIS MOBILE HOME
IS IN ACCORDANCE WITH FLORIDA STATUTES 320.8249
320.8325 AND RULES OF THE DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES.

### **Mobile Home Installation Decal Order Form**

The Manufactured Housing Section (MHS) provides a training course to all applicants for a mobile/manufactured home installer license as required by state law (section 320.8249(3), F.S.). The MHS also provides training to local government building officials on the proper inspection of mobile/manufactured home installations because they are responsible for inspecting all mobile/manufactured home installations in the state as required by section 320.8285, F.S.

Section 320.8251, F.S., requires any person or business that manufactures mobile/manufactured home installation components or products to have their components or products certified for use in Florida by the Department of Highway Safety and Motor Vehicles. In order to be certified, mobile/manufactured home installation components or products must undergo stringent engineering testing to ensure they meet the installation standards of Rule Chapter 15C-1, Florida Administrative Code.